

Recording Standards

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NC Recording Standards Effective July 1, 2002 - Updated 10/01/2011 {G.S. 161-14 (b)}

*If the acknowledgement date in the notary certificate is PRIOR to July 1, 2002, no additional non-standard fee shall be charged.

Paper Size:	8.5"x11" or 8.5"x14" (Letter or Legal)
Margins:	Blank margin of 3 inches at the top of the first page
Blank margins of ¼ inch on remaining sides of first page and on all side of subsequent pages.	
Font Size:	

Typed or printed in black on white paper in a legible font.

A font size no smaller than 9 pts shall be considered legible.

Blanks in an instrument may be completed in pen and corrections to an instrument may be made in pen.

Pages:	One sided only (Single sided)
Instrument Type:	Must have type of instrument stated at the top of the first page

If the above requirements are not met, the Register of Deeds shall record the document after collecting the non-standard fee of \$25.00 in addition to the recording fee. If the instrument is non-standard due to the font size being smaller than 9 pts, the Register of Deeds has the discretion of not charging the Non-Standard fee if legible.

ADDITIONAL INFORMATION

UCC's prepared on the standard National form are **exempt** from the recording standards.

Satisfactions are also **exempt** from the recording standards.

**The Register of Deeds has the discretion of considering the document legible and not charging the non-standard fee. However, we must take into consideration the legibility of the final scanned image and not just the legibility of the original document.

***“Preserving, Protecting and Providing Moore County’s Official Public Records
for the Past, Present and Future”***